

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 12/15/2015	(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Request to approve a FY 2015-16 contract with In-Custody Transportation Inc. for an estimated annual amount of \$80,600 for Inmate Transportation Services with the option to renew for up to five additional 12 month periods, and authorize the Sheriff-Coroner to sign any routine amendments to the contract. All Districts.			
(5) RECOMMENDED ACTION It is recommended that your Board: <ol style="list-style-type: none"> 1. Approve and direct the Chairperson to sign a Fiscal Year 2015-16 contract with In-Custody Transportation Inc. for an estimated annual amount of \$80,600 for Inmate Transportation Services with the option to renew for up to five (5) additional twelve (12) month; and 2. Authorize the Sheriff-Coroner to sign any routine amendments to the contract. 			
(6) FUNDING SOURCE(S) General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$80,600	(8) ANNUAL FINANCIAL IMPACT \$80,600	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 0019001609		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>11/10/15</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson
781-4540

DATE: 12/15/2015

SUBJECT: Request to approve a FY 2015-16 contract with In-Custody Transportation Inc. for an estimated annual amount of \$80,600 for Inmate Transportation Services with the option to renew for up to five additional 12 month periods, and authorize the Sheriff-Coroner to sign any routine amendments to the contract. All Districts.

RECOMMENDATION

It is recommended that your Board:

1. Approve and direct the Chairperson to sign a Fiscal Year 2015-16 contract with In-Custody Transportation Inc. for an estimated annual amount of \$80,600 for Inmate Transportation Services with the option to renew for up to five (5) additional twelve (12) month; and
2. Authorize the Sheriff-Coroner to sign any routine amendments to the contract.

DISCUSSION

Under California Penal Code Sections 821, and 822, the Sheriff's Office is responsible for the transportation of persons who are arrested in another county on arrest warrants issued by the Superior Court of San Luis Obispo. In addition, under Penal Code Sections 2620 and 2621, the Sheriff's Office is responsible for the transportation of inmates from state prisons if an order is issued by the Superior Court of San Luis Obispo to produce an inmate for a court appearance.

In San Luis Obispo County this transportation is provided by transportation companies under contract to the Sheriff's Office. In July 2015, the Sheriff's Office completed a Request for Formal Proposal (RFP) for transportation services. US Corrections was originally selected based on cost, references and contacts within California. A contract was established for a five year period.

After being awarded the contract, US Corrections informed the Sheriff's Office that they were not properly certified and licensed to provide transportation services within California. This requirement had been clearly stated in the RFP process. The contract with US Corrections was cancelled. In-Custody Transportation Inc. was selected to provide services through the same RFP process based on cost, references, proper certifications/licenses and contacts within California.

The new contract, if approved, will be effective December 15, 2015 to June 30, 2016 with the option to renew for up to five (5) additional twelve (12) month periods, ending June 30, 2021. The current rates and fee structures listed in page 2, under Compensation, of contract will remain in effect until June 30, 2016. At the time of the option to renew, any rate increases will be negotiated by both parties, thirty (30) days in advance.

OTHER AGENCY INVOLVEMENT/IMPACT

Purchasing assisted in the RFP process and County Counsel has reviewed the contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

Approval of the contract with In-Custody Transportation Inc. will not increase budgeted expenditures for inmate transportation and will have no impact on the level of General Fund support budgeted in FY 2015-16 for the Sheriff's Office. The current budget for transportation is \$103,000 which includes \$80,600 for In-Custody Transportation, Inc. The remaining balance of \$22,400 will be used to cover secondary companies when needed. Currently, the Sheriff's Office has a contract with the County of Los Angeles for Intrastate Transport of Prisoners for \$19,000. Although the transportation costs have been under budget for the last three fiscal years, the Sheriff's Office is estimating future costs to increase by 2-5%.

RESULTS

Approval of this item will enable the Sheriff's Office to establish a purchase order with In-Custody Transportation Inc. for inmate transportation cost. This will allow the Sheriff's Office to continue the safe and superior service in the transportation of inmates from holding agencies. This contract meets the County's Community-wide Results for a Safe Community: "The County will strive to create a community where all people—adults and children alike—have a sense of security and well being, crime is controlled, fire and rescue response is timely, and roads are safe."

ATTACHMENTS

In-Custody Transportation Inc. Contract for Inmate Transportation Services